

Return STRONGER

S.A.F.E. Plan for 2020-21 School Re-Entry



Student Re-Entry Meeting for Parents

Downtown Elementary

Brandye A. Williams, Principal



Welcome Back to Downtown Elementary!

- We are excited to safely receive our boys and girls and their families back into the school! **ALL decisions will be made in the best interest of SAFETY for all.**
- We will follow **ALL guidelines** and protocols as set forth by Shelby County Schools in the safe re-entry manual.
- In the interest of time, please place all questions in the chat box. We will create a FAQ to share with all parents and families.

Questions

- If you have questions throughout this presentation, please feel free to post them in the chat.
- If you do not have access to the chat box, please send your questions to Principal Williams (williamsba2@scsk12.org) or AP Smith-Taylor (smithtaylorj@scsk12.org).



Purpose



- **Provide an overview of student re-entry protocol and expectations for March 1, 2021 at **Downtown Elementary School**.**
- All PreK to 12 Students will engaged in asynchronous learning (independent activities) on **February 22-26 and March 1-2**.

*****Our normal bell times for students are 8:15 a.m.- 3:15 p.m. Doors will open for students at 8:00 a.m. and staggered dismissal will begin at 3:00 p.m.**

Return Stronger 2021 School Entry Plan

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



Coronavirus pandemic has changed how we see the world. However, we know that we have to continue to keep our students safe, teach them, and provide social and emotional support through this incredible time. We have decided to re-enter our building and serve our students who have opted for in-person learning while continuing virtual instruction.

Overview



- Our District is committed to providing the best learning experiences for our students. As we look forward to implementing the plan for the rapidly approaching phased return to in-person classrooms in March, we must garner our resources and efforts to continue providing high quality learning options to our students.
- This Re-entry plan will begin with students ***who chose the in-person learning option.***

What to Expect When Schools Reopen

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- Safety Protocols
- Utilization of Student Devices
- Social Distancing when Possible
- High-Quality Instruction
- Social-Emotional Support



Enhanced Health & Safety Protocols

INCREASED CLEANING

- All common areas will be thoroughly cleaned & disinfected at least twice per day
- Thorough cleaning & disinfection of all frequently touched areas at least four times per day
- Daily restock of all tissue, paper towels, hand soap & hand sanitizer dispensers

SAFEGUARDS TO LIMIT SPREAD OF GERMS

- Temperature & health monitoring for all students, staff & visitors
- Those with a fever or symptoms will not be allowed to remain at school/work; isolation areas designated for individuals with symptoms
- Social distancing markers in all buildings, reduced class transitions & reduced visitor volume
- Limiting class interactions & gatherings
- Hand sanitizer stations in all common areas & hallways
- Frequent opportunities for handwashing

USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Face mask requirements for students, staff & visitors will be based on current guidance from the Centers for Disease Control, Shelby County Health Department, and local government ordinances.
- All buildings will be equipped with emergency stock of PPE

HEALTH & SAFETY SIGNAGE IN ALL BUILDINGS

- Social distancing floor decals
- Visitor entry guidelines & mask requirement
- Handwashing, steps to avoid germs & stay home when sick

Student or Staff Test Positive for COVID-19



REPORTING CASES OF COVID-19

PROTOCOLS & PROCEDURES

In preparation for the reopening of schools for in-person learning, Shelby County Schools (SCS) has implemented extensive procedures to address positive cases of COVID-19. This process includes investigating schools and mitigating a plan of action to protect students and employees. SCS follows all appropriate protocols for reporting cases based on Shelby County Health Department (SCHD) guidance.

SELF REPORTING FOR FAMILIES/STAFF

- Parent/guardian or employee self-reports positive case to the school principal/site administrator.
- Principal/site admin. notifies the SCS Contact Tracing team and initiates in-school contact tracing.
- SCS Contact Tracing team reports the case to the SCHD to implement mitigation strategies.

SCHD NOTIFIES SCS OF A CONFIRMED CASE

- SCHD notifies the SCS Contact Tracing team of a confirmed case.
- SCS Contact Tracing team notifies principal/site admin. of confirmed case.
- Principal/site admin. initiates in-school/site contact tracing and implements mitigation strategies.

To report a case or ask questions about contact tracing, parents should contact their child's school during regular hours.

Updating Your Child's Learning Option

Protocol for Updating Your Child's Learning Option(in-person or virtual learning)

1. Call the school at 901-416-8402 or 901-416-8407 from 9:00 a.m.- 2:00 p.m.
2. Ms. Glasper OR Ms. Parson will be available to take your selection.
3. You will be asked to verify your identity, by answering a series of questions.
4. All selections must remain as is for the remainder of the school year.
5. Lastly, students **may not** switch options throughout the week or from week to week. For example, a child cannot be in-person Monday, Wednesday, and Friday, but at home Tuesday and Thursday. Students will either be 100% in-person (at school) or 100% at home learning.
6. **All selections must be made by Wednesday, February 24, 2021.**





Day in the Life of an Elementary School Student During COVID-19

7:45 – 8:00 am

- Angela travels to school.

8:00 – 8:30 am

- Angela enters the building and gets her temperature checked at the front door with mask on.
- Angela proceeds to a designated area to eat breakfast (classroom or cafeteria).
- School will practice social distancing to the extent possible.

8:30 – 11:00 am

- Angela washes her hands before entering the room.
- Angela enters the classroom and finds her seat for instruction.
- Angela wears her mask.
- Angela receives instruction from her teacher with headsets on and she signs into **TEAMS**.
- Angela will receive synchronous and asynchronous instruction.
- Throughout the morning instruction, Angela will go to the restroom to wash hands.

11:00 – 11:30 am

- Angela washes hands and eats lunch in classroom or designated area. After lunch, Angela washes hands and returns to classroom.

11:30 am – 3:15 pm

- Angela will sign back on to TEAMS with her teacher (teacher may be teaching in-person or teacher may be at home teaching virtually).
- Angela returns to class for afternoon classes (recess or outside breaks will be incorporated into the school).

3:15 pm

- Angela prepares to go home and exits the building.



Day in the Life of an Elementary School Student Working Virtually During COVID-19

7:00 a.m.

- Karen wakes up from a good night's rest and starts her day.

7:30 a.m.

- Karen brushes her teeth, showers, combs her hair and gets dressed for virtual classes.

7:30– 8:10 a.m.

- Karen makes sure to eat a good breakfast.

8:15 – 11:00 a.m. (Morning Instruction)

- Karen logs on to her virtual class.
- Karen receives instruction from her teacher via **TEAMS**.
- Karen receives synchronous and asynchronous instruction.
- Karen takes stretch breaks between morning class transitions.

11:00 – 11:30 a.m.

- Karen eats a healthy lunch.

11:30 – 3:00 p.m. (Afternoon Instruction)

- Karen logs back on to her virtual class.
- Karen receives instruction from her teacher via **TEAMS**.
- Karen receives synchronous and asynchronous instruction.

3:15 p.m.

- School is out and Karen is free to enjoy her afternoon.

Protocols: ARRIVAL (Car-Riders)

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- Students **will not be permitted** to congregate in front of the building (*play, run, intermingle*) prior to the doors opening at 8:00 a.m.
- **At 8:00 a.m.**, DTE staff will be outside, taking students' temperatures **BEFORE** students exit the car.
- Once the student passes the temperature check, DTE staff members will issue the student a "**temperature cleared**" pass to enter the building.
- **Parents must stay in their cars.**
- Students cannot be left unattended in front of the school building at anytime.



Protocols: ARRIVAL (Car-Riders)

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- Students in **grades K-2** will enter the school through the double doors on left (*closest to the guidance suite-signage will be available*).
- Students in **grades 3-5** will enter the school through the double doors on the right (*closest to the main office- signage will be available*).
- Parents **may not enter the building or escort students to class.**
- Parents will not be permitted to bring or have lunch with students. Please ensure you send all lunch items with your child before they arrive to school.
- Parents must call to schedule an appointment to visit the school if needed.
- All parent-teacher conference/meetings will continue to be held via TEAMS.



Protocols: ARRIVAL (Bus-Riders)

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- Students who ride the bus will enter through the **Court Side** of the building at 8:00 a.m.
- Students will be required to wear masks at the bus stop and before entering the building.
- DTE staff will be outside, taking temperatures as students exit each bus.
- Once the student passes the temperature check, DTE staff will issue the student a “temperature cleared” pass to enter the building.
- Students must stand 6 feet apart at the bus stop and while waiting to enter the building
- DTE staff will be available at **2 temperature checking stations** in the main hallway to accommodate students.



Bus Riders, Car Riders, Walkers, Bike Riders, Day Care Riders, and Students Who Drive Cars - Arrival: Additional Notes



- Parents will check students' temperatures before leaving home.
- **Parents will not be permitted to walk their students to class.**
- Students (riders and walkers) will enter building at entrances specified by school personnel.
- Students will be required to wear masks at the bus stop and before entering the building.
- Students must stand 6 feet apart at the bus stop and while waiting to enter the building according to school procedures.
- Students will sit in assigned seats on the bus. Siblings will be allowed to sit together.
- Students will unload and enter the building according to schools' procedures (See slides 11-13).
- Upon arrival, students will undergo temperature check(s) at the school.
- If students are found to have an elevated reading after two checks, they will be escorted to the isolation room and parents will be contacted to pick up their child. **It is HIGHLY recommended that parents will have 30-45 minutes to pick up their children from school.**
- Buses will be cleaned and disinfected between morning and afternoon pickup, between routes, and at the end of each day.



Elevated Temperature Procedure/ Temperature Checks



- DTE staff members will check student temperatures **before exiting the car** at the main entrance (4th Street) to accommodate students (car-riders).
- DTE staff will check student temperatures as students exit the bus at the side entrance (Court Street) to accommodate students (bus-riders only).
- ***Students found to have an elevated temperature upon first reading will undergo a second reading before being sent to the safety room.***



Student Options



- **267** students will return to in-person instruction
- **463** students will be virtual
- ****Both numbers are subject to change.***
- All students will maintain their teacher of record whether in person or virtual.
- Please note, students who choose in-person learning will remain in their assigned classrooms for the **duration of the school day**. There will be **as less movement as possible**.
- Additionally, your child may or may not be in their assigned teacher's physical classroom but will remain in the virtual classroom.
- Due to limiting the number of students in each classroom, we will place students accordingly so that safe social distancing can be practiced.



Bell Times and Dress Code

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- The bell times for Downtown Elementary are 8:15 a.m.- 3:15 p.m. Doors will open for students at 8:00 a.m. and staggered dismissal will begin at 3:00 p.m.
- Students will not be required to wear uniforms during virtual learning. All in person learners will be required to follow the SCS Board Policy on uniforms (Policy 6021).



Downtown Elementary Uniforms

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



UNIFORM OPTIONS FOR DTE:

- RED, WHITE, or NAVY Polo-Style/Collared Shirts
- NAVY, KHAKI, TAN, or BLACK - Pants/Shorts/Skirts/Dresses/One-Piece Rompers
- RED, WHITE, NAVY, KHAKI, TAN, or BLACK – Sweaters or Jackets
- DTE Spirit Shirts



Bus Riders, Car Riders, Day Care Riders, and Aftercare - Dismissal

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- **Parents will not be allowed to enter the building to pick up their students.**
- Staggered dismissal will begin promptly at 3:00 p.m.
- Kindergarten car-riders will exit the building through the main entrance.
- 1st- 5th grade car-riders will exit the building through the side entrance closest to the library.
- Parents must have a **Downtown Elementary issued car-rider number** to pick up students.
- **Students must be picked up from school on time, NO LATER than 3:30 p.m. For the safety of everyone, students cannot sit in the small office space waiting for parents to come to the school.**
- Bus-riders and PreK students will exit the building through the entrance on Court Street.
- Students will be required to wear a mask as they exit the building to their awaiting cars/parents; **STUDENTS MUST WEAR A MASK UNTIL THEY ARE OFF THE SCHOOL PROPERTY.**
- **Parents will not be allowed to exit their cars or gather in groups while waiting for students to dismiss.**
- Aftercare students will be escorted from the classroom to the multipurpose room. Aftercare staff will take students' temperatures and follow all safety guidelines as set forth by the CDC.

Classroom Operations Before/After School Activities or Care

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- ELOP and YCARE programs will resume and follow the CDC and SCHD guidelines.
- Teachers and students will sanitize their hands prior to entering and leaving classroom and practice physical distancing when feasible.
- Small groups should include no more than 2-3 students.
- Teachers and students are required to wear face masks or face shields. All Personal Protective Equipment (PPE) must be always worn properly.
- Before care students will enter the building through the entrance on Court Street.
- Aftercare students will be escorted from the classroom to the multipurpose room. Aftercare staff will take students' temperatures and follow all safety guidelines as set forth by the CDC.

A promotional poster for 'Before & After School Care'. It features a young child in a yellow turtleneck and a white face mask standing in front of a chalkboard with math equations. A yellow speech bubble contains the text 'REGISTER ONLINE: ymcamemphis.org'. At the bottom, there are logos for 'the Y' and 'Shelby County Schools' with the text 'PARTNERING FOR STUDENT SUCCESS'.

BEFORE & AFTER SCHOOL CARE

REGISTER ONLINE:
ymcamemphis.org

the Y + **PARTNERING FOR STUDENT SUCCESS**

Bus Transportation & Drivers

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



Bus Transportation

- Students should practice social distancing at the bus stop and wear their masks.
- Schools will return to their original bell schedules and times.
- School bus routes will remain the same.
- Buses will be cleaned and disinfected between routes and at the end of each day.
- Students who ride the bus will be required to wear a mask.



Safety and PPE Protocol

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- Durham employees will be screened each day as they arrive to the work site.
- Durham employees are required to wear disposable or clean, reusable masks.
- Buses will be cleaned inside with disinfectant spray twice daily between each route (AM & PM).
- Hand sanitizer will be available on all buses for student and driver usage.
- Bus drivers will be provided with additional masks for distribution to students as needed.
- Drivers will disinfect high touch surfaces throughout the day.
- Drivers will ensure first row of bus is empty to encourage social distancing.
- Drivers will wear a mask while driving unless it causes a safety concern (glasses fogging).
- Drivers will use gloves when touching surfaces that may be contaminated.
- Use of natural ventilation (i.e., opening windows) to increase outdoor air dilution of indoor air, when environmental conditions allow

Safety and PPE Protocol

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- Drivers will be required to wear a face shield in addition to a disposable face covering when securing wheelchairs, car seats and seatbelts.
- Temperature checks for students will be implemented at schools when students first arrive in the AM.
- We are looking into implementing seating charts for bus drivers to identify bus riders and to help with contact tracing.
- It is recommended siblings and students in the same household sit together.
- Bus pass files will be emailed to principals and designees. Transportation handbooks, card stock and bus rules will be sent via Board mail.
- Updated information will be uploaded to Leaderboard throughout the transportation re-entry process

Recess

- ALL instruction/ENCORE/Recess will continue to be 100% on the TEAMS' platform.
- Students will not be permitted to have recess on the playground. We will continue instruction and recess, 100% on TEAMS.

**Playground equipment will be inaccessible.*



Discipline

**SAFETY
FIRST**

- The school and district discipline plan will be followed
- Students not following mask or discipline rules may be moved back to virtual.

End of Class/Hallway Transitions

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- At the close of the school day, teachers and students disinfect classroom supplies and materials (i.e., computer keyboards, desktops, calculators, etc.).
- **Students will be permitted to bring a backpack with personal supplies, instructional books, and their charged device w/charger. Each student will have a personal cubby to prevent belongings from being in contact with other students' materials.**
- Class dismissals and end-of-day dismissals will be scheduled on a staggered basis and will include the six-foot social distancing protocol.
- Students will remain in their assigned classrooms for the duration of the school day. There will be as less movement as possible. Additionally, your child may or may not be in their assigned teacher's physical classroom but will remain with the teacher virtually. Due to limiting the number of students in each classroom, we will place students accordingly so that safe social distancing can be practiced.
- Restroom breaks/brain breaks will be scheduled on a staggered basis and will be aligned with the most current Centers for Disease Control (CDC) and Shelby County Health Department (SCHD) guidelines.

School Meals

- Students should expect a combination of grab and go meals.
- Students will eat lunch and breakfast in the classroom, to prevent unnecessary movement throughout school building.
- Virtual parents will still be able to pick up meals at school sites on the designated days.



Instructional Spaces

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- Students will be in classrooms, socially distanced to the greatest extent possible (12-14 students in a classroom).
- In the event that a large population of students return for in-person learning, we will be forced to use overflow spaces such as the multipurpose room and cafeteria.
- Seating charts **will be required** for all students in every location.

Return *STRONGER*
S.A.F.E. Plan for 2020-21 School Re-Entry



Classroom Instruction

Student Devices & Classroom Instruction

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



- Students will bring their fully-charged SCS devices and power cords, daily.
- Students will bring their cleaned and disinfected headsets daily.
- Instructional content and curriculum will remain the same.
- Students with individual instructional technology needs will be assisted as needed.



Sharing of Supplies

Effective March 1, 2021

- Students will be required to have their own supplies.
- Students will not be permitted to share supplies.
- Students will need their own school supply box.
- Students will need their own bottled water daily.



Return to In-Person Learning K-5 School Supply List

SCS Computer and Charger

Headphones

All textbooks/workbooks

Backpack & Pencil Bag

Bottled Water (daily)

DTE Red Folder

Lined Notebook Paper (wide-ruled if possible)

Composition or Spiral Notebooks

Tablet Paper (KK only)

Pencils and Erasers

Crayons

Dry Erase Board

(paddle board or red/white paper in sheet protector distributed during textbook distribution)

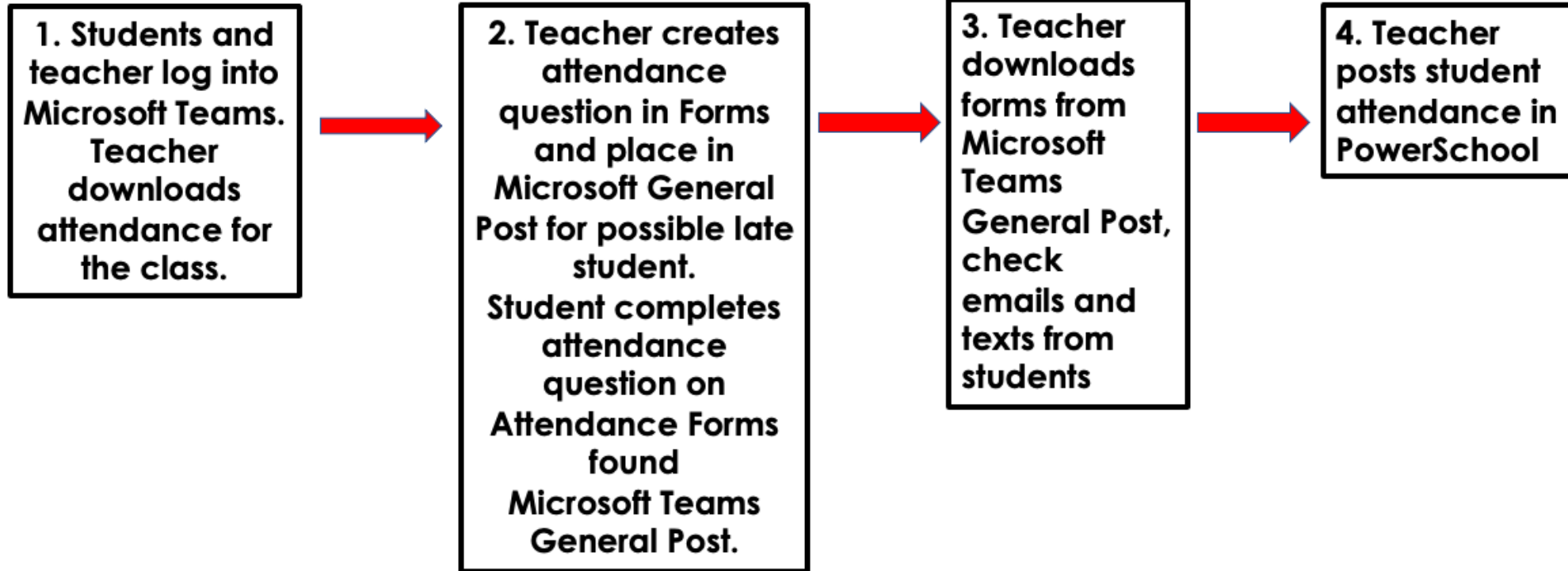
Dry Erase Markers

Glue Sticks

Scissors

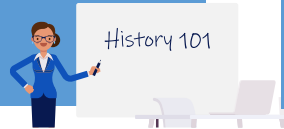
*Additional supplies may be requested by the grade level or teacher.

Elementary School Procedure for Taking Attendance



The “Day in the life of” Simulation for a Teacher

Whole Group Synchronous Via TEAMS



Small Group Synchronous Via TEAMS



Asynchronous Via TEAMS



Teacher actions for Students who are In Person (Teacher live delivery streamed on TEAMS)

- Teacher welcomes students, checks attendance, SEL activity
- Teacher displays Do Now in TEAMS
- Teacher or student discusses answers to Do Now
- **Instructional Practice 1:** Teacher introduces PBO (Performance Based Objective) to students
- **Instructional Practice 2:** Teacher moves through all seven strategies as appropriate
- **Instructional Practice 3:** Teacher moves through the first three phases of gradual release



Teacher actions for Students who are at Home (Students view lesson on TEAMS)

- Teacher welcomes students, checks attendance, SEL activity
- Teacher displays Do Now in TEAMS
- Teacher or student discusses answers to Do Now
- **Instructional Practice 1:** Teacher introduces PBO (Performance Based Objective) to students
- **Instructional Practice 2:** Teacher moves through all seven strategies as appropriate
- **Instructional Practice 3:** Teacher moves through the first three phases of gradual release

Teacher actions for Students who are in Person (Teacher live delivery streamed on TEAMS)

- Teacher assigns differentiated small group activities based on individual learning needs.
- Teacher monitors all students to ensure mastery
- Teacher pulls small groups for re-teaching



Teacher actions for Students who are at Home (Students view lesson on TEAMS)

- Teacher assigns differentiated small group activities based on individual learning needs.
- Teacher pulls small groups for re-teaching
- Adult monitors student progress

Teacher actions for Students who are in Person (Teacher assigns and monitors work for students to complete independently)

- Projects
- Practice Pages
- Review video lessons
- iReady/ FVS/ Edgenuity/Naviance
- Grade Recovery Assignments
- Exit Tickets

Teacher actions for Students who are at Home (Teacher assigns and adult monitors work for students to complete independently)

- Projects
- Practice Pages
- Review video lessons
- iReady/ FVS/ Edgenuity/Naviance
- Grade Recovery Assignments
- Exit Tickets



Considerations:

- Instructional Practice 4 is incorporated into the phases of Gradual Release.
- Gradual Release components timing is at the discretion of the teacher.

SEL 2020-21 Implementation

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry



Virtual SEL Supports

- SRT & virtual check-ins, with Tier II students & parents, and staff, classroom guidance
- Virtual meetings w/the Mental Health Clinician/Social Worker, Bright Bytes referrals, individual and group counseling
- Provide virtual student behavior interventions at the tier-1 and early tier-2 levels. / Investigating Cyber-bullying complaints and state process.
- Social-Emotional Support Lines and Tele-therapy, grief, crisis counseling
- Virtual services with parental consent to new and existing student and new Tier III students
- ReSET Rooms operating supports and interventions through MS Teams to include student attendance, student searches, chronic absenteeism, and trauma sensitivity.
- Virtual SEL PD & consultation sessions / SEL curriculum pilot and district planning
- Providing registration & enrollment, homeless, truancy, discipline/behavior, restorative practices, chronic absenteeism, homebound, custody and POA support.

In-Person Supports

- Resume In-person SRT check-ins, with Tier II students & parents, and staff
- Meetings w/the Mental Health Clinician/Social Worker, Bright Bytes referrals, Group and individual counseling for students. / District and School PD & consultation sessions.
- Provide virtual behavior interventions at the tier-1 and early tier-2 levels. / Investigating bullying complaints and state process.
- Social-Emotional Support Lines and in-person and tele-therapy, grief, crisis counseling
- Reconvening Tier II and III services with parental consent to new and existing student and new Tier III students
- ReSET Rooms operating in person at all 30 sites. ReSET Assistants present at schools/available during school hours, supporting students impacted by pandemic and/or SEL competency needs
- SEL curriculum pilot PD and planning for district-wide implementation for 2021-2022 SY
- Providing registration & enrollment, homeless, truancy, discipline/behavior, restorative practices, chronic absenteeism, homebound, custody and POA support.